

**MINUTES OF THE STUDY SESSION
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
February 7, 2024**

Convene Closed Session

Board President Vestal called this Closed Session Meeting to order at 5:10p.m.

Public Comments for Closed Session Agenda Items

None

Assistant Superintendent Coito left the meeting at 6:40p.m.

Convene Open Session

Board President Vestal called this Study Session Meeting Open Session to order at 6:41p.m.

Attendance at Meeting

Claudia Vestal	Kevin Grossman	John Owen	Patricia Threet
Angela Meeker	Kyle Kelley	Sheila Coonerty	

Student Board Representative, Jimena Vazquez Veloz

Student Board Representative, Zach Von Worley

Absent: Student Board Representative, Matthew Simon

Jim Monreal, Assistant Superintendent, Business Services

Kris Munro, Superintendent

Absent: Dorothy Coito, Assistant Superintendent, Education Services

Absent: Molly Parks, Assistant Superintendent, Human Resources

Members of the Audience

Welcome and Format

Board President Vestal welcomed those in attendance and explained the format used for this Study Session of the Board of Education.

Agenda Changes, Additions, or Deletions

None

PUBLIC COMMENTS

MichaelDavid Creamer made a public comment regarding the potential purchase of the Pacific Cultural Center (PCC). Mr. Creamer asked the Board to consider the cultural and historical significance of the PCC as a place of community gathering for Santa Cruz. Mr. Creamer expressed his hopes that the Board either does not approve the purchase of the property or that the Board renovates the building.

Tara Miller made a public comment regarding the PCC requesting that the Board make time on a later agenda to discuss their plans for the purchase of the PCC.

Carla H. Brown made a public comment regarding the PCC to express her support for MichaelDavid Creamer's requests to keep the PCC as a cultural community hub for Santa Cruz.

Rafah, no last name given, made a public comment regarding the PCC. He gave his support to MichaelDavid Creamer and those before him regarding keeping the PCC for community use.

GENERAL PUBLIC BUSINESS

Closed Session Items

Report of Actions Taken in Closed Session

1. Ms. Coito provided Trustees with information regarding student expulsion #05-23-24.
2. Ms. Coito provided Trustees with information regarding student expulsion #06-23-24.
3. The Board discussed public employee performance evaluation (Govt. Code Section 54957).

Vote on Student Expulsion #05-23-24

Trustee Owen motioned to accept the District's recommendation to expel student #05-23-24. Trustee Grossman seconded the motion.

MSP (Owen/Grossman) 7-0, the Board of Education voted to expel student #05-23-24.

Vote on Student Expulsion #06-23-24

Trustee Owen motioned to accept the District's recommendation to expel student #06-23-24. Trustee Kelley seconded the motion.

MSP (Owen/Kelley) 7-0, the Board of Education voted to expel student #06-23-24.

ITEMS TO BE TRANSACTED AND/OR DISCUSSED

5.2.1 School Board Recognition Month

Superintendent Munro recognized the Board for School Board Recognition Month. Superintendent Munro expressed her gratitude for the work that the board does and thanked them for their dedication and service. Trustees and Student Trustees received a bouquet from the Floral Design CTE class at Soquel High with teacher Marion Stevens. The Advanced Woodshop CTE class, with teacher Peter Bossaci, at Santa Cruz High gave the Trustees trivets and the Student Trustees wooden pens.

5.2.2 Contract: Business Services: Proposal for 2023-24 Demographics and Enrollment Projections Service

Assistant Superintendent Monreal brought forward a Proposal for 2023-24 Demographics and Enrollment Projections Services. The proposal from SchoolWorks, Inc. aims to research and develop both short and long-term enrollment projections for SCCS. In 2022, FCMAT, the State's Fiscal Crisis and Management Assistance Team, projected a 17% decline in enrollment for Santa Cruz County Schools. Enrollment for the 2023-24 school year came in higher than projected. The proposal considers anticipated changes from the recent addition of Transitional Kindergarten, new housing developments, as well as county and state data. District staff utilizes these projections to inform future budget and facilities planning. SchoolWorks will also update the District's online locator to match recent boundary changes. Assistant Superintendent Monreal recommended approval of this proposal. Trustees asked questions and had discussion.

Trustee Grossman motioned to approve the Contract: Business Services: Proposal for 2023-24 Demographics and Enrollment Projections Service. Trustee Meeker seconded the motion.

Student Von Worley abstained from a vote on this matter.

Student Trustee Vazquez Veloz abstained from a vote on this matter.

MSP (Grossman/Meeker) 7-0, the Board of Education voted to approve the Contract: Business Services: Proposal for 2023-24 Demographics and Enrollment Projections Service.

5.2.3 New Business: CSBA Board Policies for First and/or Final Reading

Superintendent Munro introduced the CSBA Board Policies for First and/or Final Reading. Policies are submitted through the GAMUT online board policy book updating process, which uses CSBA recommendations for review and change approximately six times per year in participating districts. These recommendations reflect recent changes in education code and/or case law. The policies have been reviewed by staff to ensure that any required customization for Santa Cruz City Schools has been included. Trustees asked questions and had discussion.

Trustee Owen motioned to approve the CSBA Board Policies for the First and Final Reading. Trustee Kelley seconded the motion.

Student Von Worley abstained from a vote on this matter.

Student Trustee Vazquez Veloz abstained from a vote on this matter.

MSP (Owen/Kelley) 7-0, the Board of Education voted to approve the CSBA Board Policies for the First and Final Reading.

5.2.4 Study Session: Governance

Facilitator Carolyn Post and Superintendent Munro provided materials to the Trustees to guide discussion.

Pace and Flow of Meetings

The Governance team reviewed roles, responsibilities, and meeting norms and agreements. The Board shared ideas and discussed how to be more efficient in presentations and discussions during meetings. The Board discussed start times for Closed Session, ways to take collective responsibility to keep the meeting moving forward, how to appropriately ask for items to be added to the agenda and reviewed the Governance Handbook.

Idea from Masters in Governance

Trustees reviewed a template which includes governance protocols and a Robert's Rules of Order cheat sheet. The Board agreed they would like to have the template laminated and placed at the dais for reference at each board meeting.

Educator Housing

The Board reviewed the next steps for Educator Housing. Trustees Kelley and Owen, who are on the Educator Housing Sub Committee, expressed that they were happy with the progress on the project as it stands currently.

Committee Assignments

Board President Vestal reviewed the District Committees with the Board. Trustees volunteered for committees. Board President Vestal assigned Trustees to their proposed District Committees.

Review of Governance Calendar

Finally, Superintendent Munro reviewed the 2024-25 Governance Calendar and explained its use and purpose to the Board. The Board discussed the calendar and provided input on meeting planning.

Meeting Evaluation

Trustees were asked to provide feedback on the study session.

Trustees asked questions and made comments throughout the evening.

6. Adjournment of Meeting

As there was no further business to come before the Board of Education, Board President Vestal adjourned this Study Session Meeting at 9:16 p.m.

Board Meeting Schedule Information

1. The Regular Board Meeting on February 14, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
2. The Regular Board Meeting on February 28, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
3. The Regular Board Meeting on March 13, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
4. The Study Session Board Meeting on March 27, 2024, 6:00 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
5. The Regular Board Meeting on April 10, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
6. The Study Session on April 24, 2024, 6:00 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
7. The Regular Board Meeting on May 15, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
8. The Study Session on May 22, 2024, 6:00 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
9. The Regular Board Meeting on May 29, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
10. The Regular Board Meeting on June 12, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

*For more details about this meeting, please visit our district website and listen to the meeting recording:

http://sccs.net/board_of_education

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

John Owen, President
Board of Education